We, at Westside Eye Clinic, hope this letter finds you and your family well.

Drs. Leftwich and Killeen currently have office hours Monday through Thursday from 9:00-11:00 am for urgent/emergent eye care. As always, our physicians are available 24 hours a day 7 days a week for emergencies. We are also available via telehealth.

We anticipate re-opening May 15<sup>th</sup> for all eye care needs including routine glasses and contact lens exams, assuming the "shelter in place" order is lifted, but will defer to the recommendations of the Governor of Louisiana and our regional leaders.

We would like to insure everyone that the safety and continued well being of our staff and patients are our top priorities. We will continue to follow the Centers for Disease Control (CDC) recommendations and guidelines for providing and maintaining this environment. Foremost is the sterility and cleanliness of our office. We will continue to adhere to our stringent disinfecting and cleaning protocol. Secondly, we will continue to practice safe physical distancing. The number of people in the waiting area and office will be limited and scheduled appointments will be spaced appropriately. We ask that no one accompany the patient into the facility unless it is absolutely necessary. The temperature will be taken on all persons entering the facility. We recommend that all persons entering the facility bring and wear a mask. We ask that you not present for an exam if you have a fever, upper respiratory infection, or have been in recent contact with a COVID-19 patient.

As the impact of coronavirus (COVID-19) continues and the future impact remains unclear, Drs. Leftwich, Killeen, Farrell, and dedicated staff at Westside Eye Clinic, will continue to provide quality compassionate care to our patients.

Stay safe and healthy and know that we are here for all of your vision health as we navigate this pandemic together.

Owen B. Leftwich, M.D.

Suzette S. Killeen, M.D.

Erin Farrell, M.D.